

LIST Meeting
January 9, 2012
Conference Call

On the call: Matthew Barrett, Jennifer Boteler, Paul Burley, Rita Evans (recorder), Sheila Hatchell, David Jared, Kendra Levine, Lisa Loyo, Steve Pepin, Lisa Pogue, Jennifer Rosales, Birgitta Sandstedt, Roberto Sarmiento, Sue Sillick, John Cherney, Mary Ellen Tucker, Sandy Tucker, Ken Winter (chair), Hong Yu

1. Approved minutes from September 14, 2010 with following addition:

Add: David Jared will assist Sue Sillick with Research coordination for LIST.

2. Ken thanked a number of committee members for their contributions during the past year.

3. Ken introduced incoming LIST Chair Roberto Sarmiento (effective April 15, 2012).

4. TRB 2012 Annual Meeting – LIST activities and programming

Poster Session 351, Digital Directions in Transportation Information Management, Hilton, International Center – Jennifer Boteler coordinated and reported that LIST will present approximately 12 posters.

Action item: Approach presenters about putting posters or links on LIST website.

Session 566, Digitization Initiatives in Transportation Libraries and Information Centers: Where We Are and Where We're Going, January 24, 1:30-3:15pm, Hilton Columbia Hall 5 – Mary Ellen Tucker is on programming committee and reported on session. Speakers for panel will be: Roberto Sarmiento, international digitization efforts; Amanda Wilson, planned digitization initiatives and results of survey on digitization activities; Matthew Barrett, digitization at Dorothy Payton Gray Library at LA Metropolitan Transportation Commission.

Workshop 121, Information, Images, and Data: Practical Guidance for Using and Owning Intellectual Property, Jan 22 2012 9:00AM- 12:00PM, chaired by Barbara Harder – David Jared said RAC is very interested in this session and has arranged for presentations to be compiled/recorded. Ken will be one of presenters at workshop and noted that he has a lot of background information about VDOT's efforts including a timeline that complements his presentation and would like to have a place where this material could be accessed.

Action item: Ken to contact TRB to make sure that all presenters have access and permission to upload their presentations.

5. LIST Website – Kendra Levine

Kendra gave a brief update on content for the LIST website. The site uses Drupal and has abundant storage space.

Action Item: A logo is needed.

6. TRB Triennial Strategic Plan for LIST (final draft due March 1, 2012)

Three-year strategic planning cycle, chair and key members document where committee is at and possible areas for collaboration and future work. Process has begun and Ken is working with past chair Sandy Tucker and incoming chair Roberto Sarmiento. He plans to send a draft to the committee before the TRB Annual Meeting for entire committee to comment on.

Lisa Pogue noted that it's very helpful to find out what rest of community is doing when forming plan. Ken would like to see LIST assist people who are interested in publishing. He will coordinate this with LIST's TRB liaison Jennifer Rosales. He would like to see LIST members do more original research such as surveys, statistical analysis, white papers, etc. Paul Burley's draft about metadata, just posted to LIST's website, is an example. Mary Ellen said Amanda is interested in publishing results of the digitization survey currently being conducted. Jennifer Rosales recommended being specific about the audience, your objectives, and the value the publication will bring, whether an e-Circular or other type of publication.

8. Next meeting at Annual Meeting.

Matt volunteered to take minutes.

Action item: Ken to send draft agenda for LIST's business meeting to committee members.

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