TRB LIST Committee Spring Meeting
May 23, 2014
11:00 AM - 12:00 PM Central

On the call: James W. Bryant, Jr. (TRB Staff Representative), Paul R. Burley, John J. Cherney, Rita Evans (Secretary), Lynn Mathis, Stephen L. Pepin, Roberto A. Sarmiento (Chair), Sue C. Sillick, Lisa Zilinski

1) Welcome (Roberto Sarmiento)

2) Approval of January 13, 2014 meeting minutes – Delayed.
   http://trblist.org/sites/default/files/LIST%202014%20Jan%2013%20Draft.pdf

3) James Bryant – TRB staff is working on preparations for the 2015 Annual Meeting move to the Washington Convention Center. Most meetings will take place at the Marriott Marquis, most sessions at convention center; wi-fi will be available throughout both venues, including meeting rooms.
   a. James and Barbara Harder participated in an EU/US symposium, "Transport Research Implementation: the Application of Research Outcomes," held in Paris April 10-11, 2014. The Research and Education Section has been asked to sponsor through one of its committees a session highlighting some of the main points from the symposium.
   b. TRB is developing the "Ahead of the Curve Initiative – Training Program for Research Managers." LIST's guidelines for literature reviews may be useful content material for the training program as it is expanded to include researchers as well as research managers.

4) Chair's Update – (Roberto Sarmiento)
   a. Committee Membership –
      i. Roberto thanked Sandy Brady, Susan Dresley, Derek Hyde, and Sandy Tucker for their service to the committee. He welcomed new members Kenita Honesty (PennDOT), Lynn Mathis (MassDOT), Hong Yu (TAMU), Lisa Zilinski (Purdue).
      ii. Online directory will be updated to reflect changes in membership.

iii. Many current members are approaching limit of service time which is three three-year terms.

iv. Seeking new LIST Chair for 2015-2018; contact Roberto or James if you are interested or wish to nominate someone.

b. Research Review Guidelines Project – The draft from the *Where to Search* group was submitted one month ago and its review is complete. The *How to Build a Search Strategy* draft was submitted last week and its review will begin next week. The third group will address how to put *Where* and *How* together to produce a good literature review. After completing an initial review, an additional review cycle will take place this summer. The aim is to have an eCircular published prior to the 2015 TRB Annual Meeting.

c. International Web Access Report – Roberto reported that this project has been on hiatus.

d. Triennial Strategic Plan (TSP) – LIST TSP was updated three years ago. Roberto will be drafting a new TSP which will include accomplishments and targets for next three years. He will solicit input from committee members this summer; Rita and Lynn volunteered to help with draft. The draft is due in mid-December and will be reviewed at the LIST Committee meeting at the annual meeting in January. The final version is due March 1.

e. TRB Editors – Roberto met with editors to discuss TRB e-publication activities and how LIST can provide input. Topics included ergonomics, electronic publishing, dissemination, etc., with the aim to produce an improvement plan for TRB publications.

f. Papers – Ken Winter's and Lisa Zilinski's papers were both accepted for publication in the *TRR*.

g. Webinar – Lisa Zilinski approached LIST about a presentation related to her paper on Purdue's process for integrating the research report and data management processes.

h. ACTION ITEMS:
   i. Update LIST membership directory on website [Done May 28]
   ii. Post current Triennial Strategic Plan on LIST website [Done May 28]
   iii. Contact Roberto or James if interested in serving as LIST Chair
   iv. Lisa: webinar on research report/data production process

5) Research Needs Statement (RNS) (Sue Sillick)

a. There were about 160 RNS submitted for NCHRP Synthesis, with 16 selected. LIST submitted an RNS on data management competencies which was not selected. There was interest in the topic, but it was suggested that we should have discussed NCHRP 8-36 (100) (http://onlinepubs.trb.org/onlinepubs/nchrp/docs/NCHRP08-36(100)_FR.pdf) and 8-92 (scheduled to be completed next spring), and built on those projects in our RNS. Also it was felt that "data management competencies" is too broad a topic and we should focus the RNS a bit more, such as data management competencies required for a specific area. We could very well be successful next

year by following this advice. Finally, LIST also has a TCRP synthesis submittal on this same topic under consideration. We will be notified in the next couple of months if this submittal is successful.

    b. Two NCHRP Project panels are being formed for which LIST members may want to be nominated: 1. Guidance for Development and Management of Sustainable Information Portals; and, 2. Capturing Project Knowledge Developed with Consultants. See http://www.trb.org/Main/Blurbs/170741.aspx for more information. Sue would be happy to nominate any interested individuals.

6) Data Conference Update (Mary Moulton, Kendra Levine) – Tabled until next meeting.

7) New Topic: Gray Literature Publication? (See document appended to minutes) – Chris Pringle's proposal was introduced and briefly presented by Roberto. Chris to continue moving this forward. Any questions or comments should be sent directly to Chris.

8) Next Meeting – Annual Program Discussion (Poster Session, Papers, Presentations, Workshop, etc…)

    a. Hoping for a full slate of programs. Paper review is from mid-August through mid-September. We can produce no-paper sessions and can do posters.

    b. ACTION ITEM: Roberto to schedule mid-year meeting with programming discussion. [Possible dates sent to members for scheduling meeting on May 26.]

9) Meeting adjourned.

Gray Literature Publication?
Chris Pringle, Executive Publisher, Elsevier
Agenda item for TRB LIST Committee Spring Meeting, March 28, 2014
[discussed at LIST Meeting held May 23, 2014]

This is a suggestion prompted by the discussion about Gray Literature at our January 2014 meeting. After looking at Rita's and Kendra's discussion document, and enjoying Bob's excellent thought-provoking presentation, I wondered whether there might be some need for/value in a regular series of formal (non-grey) publications about grey literature in transportation.

My idea is to address the challenges Rita and Kendra outlined, and attempt to integrate the grey literature into the formal journal literature, by means of short journal articles.

These would be written by transportation information professionals such as the members and friends of TRB LIST.

Each article would typically survey some particular set of grey documents and provide suitable context, critical commentary and links.

Rita and Kendra offered these categories of grey literature:
- Technical reports
- Project reports
- Working papers
- Technical notes
- Environmental impact statements
- Consultant reports
- Interim and draft reports
- Memos
- Engineering documents
- Conference proceedings
- Preprints

Bob's list identified these:
- Technical reports
- Preprints
- Fact Sheets
- Standards
- Patents
- Working papers
- Committee reports
- Business documents
- Newsletters
- Government documents
- Technical documentation
- Conference proceedings
- White papers
- Symposia

- Bulletins
- Unpublished works
- What about datasets, emails, technical copies, wikis, blogs, tweets or even Websites?

Given that under each of these category headings there will be many different source organizations producing such items, there should be no shortage of topics for people to write about.

On the 'production' side: I would envisage the members and friends of LIST as being the obvious author pool. Ideally, LIST could even tackle these categories systematically, identifying priority topics and inviting volunteers to address them, and then managing the periodic updating that would be required.

On the dissemination side, I can imagine two possible approaches: either a (more or less) regular feature in an existing, established, transportation journal; or an entirely new (probably Open Access) journal dedicated to publishing articles about grey literature in transportation.

My initial discussions suggest that filling a new journal could be too demanding. I therefore currently favour creating a regular column within a suitable existing Elsevier journal, and appointing a Grey Literature Column Editor to be responsible for commissioning perhaps one column per journal issue.

What do LIST members think: might this be a worthwhile idea, meeting a need that isn't adequately met by existing resources? If so, might any members want to be involved in it? Would a formal affiliation with LIST be appropriate? Any and all comments welcome.