



## TRB LIST Committee Spring Meeting

Tuesday, April 9, 2013

1:00 PM CST

### AGENDA

Moderator: Roberto Sarmiento

Recorder: Rita Evans

- 1) Attendance/Evans – Sandra Brady, Paul Burley, John Cherney, Susan Dresley, Rita Evans (Recorder), Sheila Hatchell, Derek Hyde, Kendra K. Levine, Arlene Mathison, Mary Moulton, Stephen Pepin, Roberto Sarmiento (Chair), Sue Sillick, Bob Sweet, Sandra Tucker, Ken Winter. Invited guest: Lisa Loyo (TRB).
- 2) Welcome/Sarmiento
- 3) Special Welcome to New Committee Members – Mary Moulton, Derek Hyde, Bob Sweet
- 4) Approval of the [Jan. 14, 2013 Minutes](#). Minutes were approved.
- 5) Updates
  - a. Literature Search Statement/Sillick – Working on a statement with COR which looks at resources to search, how to search, how to assemble results into report. Definitions of terms such as “literature search” and “literature review.”
  - b. Research Needs Statements/Sillick
    - i. Metadata - Very little response so Sue recommends archiving it.
    - ii. Data Management and Competencies – Developed by Arlene Mathison, not yet complete. Arlene asked for a small subcommittee review and make comments. Bob S. volunteered as did Kendra, who said she’d act as liaison to the data committees. Arlene noted that Leighton Christiansen would be a good candidate. Ken said there’s an event in Virginia on May 16 on data management plans and he’s willing to attend and report back.

- iii. Grey literature – Kendra said there’s some interest. “Grey literature” is defined differently by different people. Everyone wants access to all research. She’ll reach out to a contact at Caltrans to help define project/approach and will also touch base with tech transfer functions.
  - iv. No results research – This topic needs a champion to develop an RNS
  - v. Data access and preservation – This topic needs a champion to develop an RNS to address the actual “how” of access and preservation.
- c. TRT/Tucker – Subcommittee report.
- i. Bob S. is spearheading the effort to eliminate the use of “accident” in any preferred terms. He and Sandy T. plan to have a batch of terms ready for discussion at the June TRT Subcommittee meeting.
  - ii. Subcommittee will meet bimonthly rather than quarterly.
  - iii. Three problem statements developed by Leni Oman have been approved and funded by SCOR (approximately \$1,000,000 total). Roberto encouraged committee members to read and comment on the problem statements. Sandy noted that she, Lisa L and Rita have discussed these issues during the past year and they will monitor and comment on the statements.
  - iv. Principles document – *Principles for Development and Maintenance of the Transportation Research Thesaurus* has been posted on the LIST website [http://trblist.org/sites/default/files/TRT\\_Principles\\_MEM20120719%20%20change%20version%202.pdf](http://trblist.org/sites/default/files/TRT_Principles_MEM20120719%20%20change%20version%202.pdf) Roberto recommended that members read the document. Sandy T. noted that it probably needs revisions. She also commented that she is comfortable with having polyhierarchies in the TRT.
- d. Website/Levine + all – Everything has been updated and is secure.
- i. Kendra will develop some guidelines on blogging and posting to site and will work with John in making work spaces.
  - ii. The LIST membership list is now active and all members should be subscribed. There is a list for Members and Friends, and one for anyone else who is interested in the committee’s work.
  - iii. Derek volunteered to help with Drupal issues.
  - iv. Sandy T asked about workflow for getting new TRT terms posted to site. Once Kendra has everyone on a list, Sandy T. will be able to post herself.
- e. RDA/Burley –Northwestern has fully implemented RDA. Paul posted two records to LIST website to demonstrate differences between an RDA record and a MARC record. Roberto and Paul will discuss Kendra’s suggestion to post a simplified description of what RDA changes mean for users.

- f. Data Citation/Sarmiento – Awaiting decision from Frances Harrison on whether the LIST website will suit their needs for hosting working documents related to their research. (Also awaiting technical answer from Kendra L. regarding functionality of website to host working documents.)
  - g. NTKN Steering Committee/Sarmiento +.... – Committee formed by NTL in mid-2012 to coordinate a national approach to transportation information. It is a mechanism for providing feedback to NTL and a way for chairs of various national committees and groups to be made aware of what is going on in overall community, e.g., Leni’s framework. One of the objectives in forming the steering committee was coordinating work among various groups.
  - h. Information Management Research Framework (L. Oman)/Sarmiento – Roberto asked how LIST can support the framework.
  - i. 2012 International Transportation Information Conference/Sarmiento –Document out for review, may be published this year.
- 6) 2014 Annual Meeting Programming – Programming will be focus of Mid-Year meeting and all members are strongly encouraged to participate. If you have ideas, send them to committee. Kendra suggested that we do a call for papers sooner rather than later and will follow up with Roberto. Arlene sent a few ideas, and Kendra said she’s been working with data committees.
- 7) Mid-Year Meeting – Roberto will schedule a phone conference.
- 8) Meeting adjourned.